

BYLAWS

ST. CATHERINE'S PARENT ASSOCIATION

ARTICLE I

NAME

The name of this Association is ST. CATHERINE'S PARENT ASSOCIATION.

ARTICLE II

PURPOSE

The purposes of this Association are to serve as liaison between the parents of St. Catherine's students, the Sisters of St. Dominic, the Management Corporation, Administration, and Faculty of St. Catherine's High School of Racine, Wisconsin; to aid in maintaining and improving the excellence of the St. Catherine's High School community.

ARTICLE III

MEMBERSHIP-FINANCES

The membership shall be made up of the parents or guardians of students enrolled at St. Catherine's High School during the current school year.

There shall be no assessment of dues for the membership. No part of the earnings of this Association shall benefit any member, officer, or private individual. No member, officer, or private individual shall be entitled to share in the distribution of any of the assets on dissolution of the Association.

ARTICLE IV

MEETINGS

- A. The annual meeting of the members will be held every May.
- B. Regular meetings of the members may be held as per agreement and resolution of the members, but shall not be less than four general meetings a year.
- C. Special meetings of the membership may be called by the Chair(s) whenever deemed necessary or whenever requested to do so by members of the Board of Directors or members of the Association.
- D. Notices of the annual and all special meetings will be conveyed electronically to each member at least five (5) days before the date set for any such meetings. Voting shall be by a majority vote cast in person

or by proxy. To be qualified, proxies shall be in writing or sent electronically, signed by the member and presented by the residing official of the meeting.

#### ARTICLE V

#### DIRECTORS

The affairs and business of this Association shall be managed by a Board of Directors which includes the elected officers who shall be approved at the May meeting. The immediate past Chairperson(s) shall be an ex-officio member(s) of the Board of Directors.

#### ARTICLE VI

#### OFFICERS

The officers of this Association shall consist of a High School Chair and Co-Chair, Middle School Chair, Recording Secretary, High School and Middle School Activity Chairs, and an optional Treasurer. No one person may hold more than one office. All officers must be members of the Association. Officers shall be appointed for a two-year term and shall serve until their successors are subsequently appointed. The High School Co-Chair will automatically assume the position of High School Chair for the subsequent year unless declined.

#### ARTICLE VII

#### COMMITTEES

Committees will be formed on an as-needed basis by the Officers of the Association.

#### ARTICLE VII

#### AMENDMENTS

Bylaws of this Association will be reviewed annually by the Officers of the Association. Revision requires 2/3 vote of the Board of Directors and a majority vote of members present at the scheduled meeting. Notice of the meeting shall include a written summary of the proposed revisions.

These Bylaws were approved by the St. Catherine's Parent Association on August 12, 2015.